

SPENA Board Meeting Agenda

Location: Nathan Cox residence, 2011 Marydale Drive, Dallas, TX
Day, Month July 22, 2025, 6:30 pm



(* = Absent)

Board Members		Committee Chairs	
Nathan Cox, President		Lindsey Patterson, Social	*Skylar Fechner, NOCCP
*Jessica Faulks, Vice-President		*Saul Reyes, Beautification & Parks	Mike McVey, Heritage Oak Cliff
*Larry Worden, Treasurer		Peggy Shipp, Welcome Ambassador	Joanna Robben, Greenspace
Mary Calvo, Secretary		Kenda North, Communications	
Carol Rybarski, Past-President		Hannah Coxon, Social Media	
Agenda Topics			Presenter(s)
July 22, 2025 Board Meeting Minutes Approval (Approvals made on-line prior to meeting)			Nathan Cox
Open Action Items Review (see action items section below for details)			Mary Calvo
Stevens Park Centennial Celebration 9/25/25 <ul style="list-style-type: none"> <u>Agenda</u>: An agenda will be prepared by Nathan Cox and Mary Calvo <u>Time, Place</u>: Event will be held at the Turner House from 6:00pm – 8:00pm Board Members will plan to get to Turner House the day before to set up <u>Venue layout</u>: Kenda North will work with the Turner House on the table layout for the event. <u>MC</u>: Peggy Shipp will get with Brett Shipp to be the MC for the event <u>Presenters</u>: <ul style="list-style-type: none"> Nathan Cox will provide opening and recognitions with emphasis on recognizing Jim Barnes for all of his contributions for the event Nancy McCoy, a Preservation Architect, may present on various Centennial topics and preservation. Nathan will follow-up with Nancy and confirm details Chad West, City Councilman <u>Slide Show</u>: There will be a slide show for the event. Lindsey Patterson suggested using Forrest Patterson to build the slide show. Kenda North will get all of the information to Forrest for publication at least 2 weeks before the event. <u>Magazine</u>: <ul style="list-style-type: none"> Kenda North will target getting to printing by 9/10/25 Carol Rybarski will get with Jim Barnes to obtain top 20 stories of homes in the neighborhood for the magazine and get this information to Kenda North by 9/1/25. Carol will also try to get a list of all homes built in 1925 from Jim when she reaches out. Every Board member will get a library card and research their respective homes by 9/1/25 Print out and distribute flyers regarding Centennial event (2 weeks in advance) <u>Invitations</u>: Hannah Coxon and Mary Calvo will work on an Evite for the event targeting neighborhood leaders from Nathan Cox, SPENA neighbors from Kenda North, event speakers, and Greenspace members from Joanna Robben. The distribution lists are due to Hannah and Mary by Friday, August 8th. <ul style="list-style-type: none"> A printed copy will also be generated of the invite and placed in neighborhood mailboxes. Target date to get the Evite out will be 1 month in advance, followed by automated reminders going out 2 weeks before 			All

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STEVENS PARK ESTATES



the event.

- Catering: Kenda has reached out to Boxwood Catering to donate food catering for the event. Joanna Robben will follow up with the owners on Friday, August 8th. If Boxwood is unable to cater, we will revisit reaching out to other area restaurants for donations. Peggy Shipp and Kenda North will also plan to get items from Costco if needed. Saul is reaching out to neighbors to provide wine and beer (Note, there will not be a signature cocktail).
 - We will use utensils, plates and glassware provided by Turner House
 - Kathy Kibble will pour drinks and help with set up and clean up
- Logo: Hannah Coxon provided two options for the Centennial Logo. Feedback was to change up some color schemes and emphasize the iris more. Hannah will edit and get back to the group to vote on the logo by Friday, August 8th.
- SPENA Event yard signs: In need of replacing. Will need quantity of 10 signs totaling \$220. Mike McVey to reach out to HOC for funding.
- Social media advertising: Per Nathan Cox, Alberto Garza "Sidewalks of Dallas" has offered to highlight historic homes on SPENA on Instagram. Nathan will also connect Alberto with Hannah Coxon to integrate stories on other social media platforms. Nathan is going with Alberto to library on the Aug 23rd. Nathan will ask that Alberto start with all Board homes for his write ups.
 - Kenda North will get Newsletter information to Hannah Coxon for her to include in Social Media postings
- Flowers: Lindsey Patterson will follow up with Mary Alice Ayres who has volunteered to do the flowers for the event.

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Centennial Event Action Items	Assigned to	Status
Centennial Banners (printing, hardware, etc.)	N/A	Removed
Identify Dilbeck houses throughout SPENA	N/A	Removed
Identify signature cocktail for Centennial event	N/A	Removed
Prepare agenda	Nathan Cox, Mary Calvo	Not Started
Prepare slide show	Lindsey & Forrest Patterson, Kenda North	Not Started
Develop Evite targeting residents and neighborhood leaders for Centennial Celebration	Hannah Coxon, Mary Calvo	Not Started
Provide list of North Oak Cliff neighborhood association leaders	Nathan Cox, Larry Worden	Not Started
Provide list of Greenspace members to Hannah Coson & Mary Calvo	Joanna Robben	Not Started
Provide list of SPENA neighbors to Hannah Coxon and Mary Calvo	Kenda North	Not Started
Request funding from HOC for new SPENA Event signs	Mike McVey	Not Started
Research your home via public library and get findings to Kenda North	All Board Members	Not Started
Purchase necessary items from Costco (water, soda, non-alcoholic) – Peggy, Kenda	Peggy Shipp, Kenda North	Not Started
Ask for donations of wine and beer	Saul Reyes	Not Started
Get with Jim Barnes on top neighborhood home stories and obtain a list of home built in 1925 and get to Kenda North	Carol Rybarski	Not Started
Get with Mary Alice Ayers on flowers for the event	Lindsey Patterson	Not Started
Assign Board Members for one week of the month to monitor activities in Annie Stevens Park	Mary Calvo	Not Started
Solicit local areas restaurants to provide food for Centennial Celebration	TBD	Not Started
Develop Centennial Logo	Hannah Coxon	WIP
Secure Alberto Garza has to help with assimilating and gathering historically significant information on SPENA homes.	Nathan Cox	WIP
Other Action Items	Assigned to	Status
Develop QR Code to be placed on signs at Annie Stevens Park	Hannah Coxon	Not Started
Arrange for Annie Stevens Park activities and programs (e.g., Shakespeare in the Park, Halloween in the Park, FF in the Park, Yoga in the Park, etc.)	TBD	Not Started
Develop Sign-up Genius sheet to monitor activities in Annie Stevens	Hannah Coxon	Not Started

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Finalize playground design with Gerald White	Kenda North	WIP
Continue discussions with Chad West regarding requests for curb cut-outs and medians at crossing on Colorado (Oak Cliff Boulevard and Mayflower)	Nathan Cox	WIP
Solicit participation from others to assist with playground equipment, etc.	Kenda North	WIP
Notify Peggy Shipp of any new residents in your areas	All to Peggy Shipp	WIP (ongoing)

Resident Recognition Discussion - defer Continue brainstorming recognition ideas of neighbors in our community, the Board discussed considering the following ideas (Board members excluded): <ul style="list-style-type: none"> • Yard of the month • Best Decorations (Halloween, Christmas) • Easter Celebration (hosted by Lynn and Thomas each year) • Others? 	All	Defer to Fall 2025
Round with SPENA residents to promote membership. Target people who are not members by distributing SPENA membership flyers to SPENA residents' doors (Note: We will use the same core group that distributed the Membership Party flyers).	<ul style="list-style-type: none"> • Atlantic & Oak Cliff Blvd Nathan • Marydale Hannah/Mike • Colorado Carol • Old Orchard Larry • Mayflower Mary • Lauraette & Plymouth Saul 	Defer to Fall 2025
Consider options for incentives for people paying SPENA dues (eg: spray paint curbs with SPENA iris, etc.)	TBD	Defer to Fall 2025
Prepare HOC grant requests for 2026 May 2026 (e.g, triangle maintenance, sidewalk repairs, sidewalk cut-out)	Mike McVey	Deer to Spring 2026

Decisions	Made by	Date
Remove Centennial signature cocktail	SPENA Board	8/4/25
Remove identifying Dilbeck Houses in SPENA	SPENA Board	8/4/25

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Brett Shipp will MC the Centennial Event	SPENA Board	8/4/25
Request funding for Neighborhood Event signs from HOC	SPENA Board	8/4/25

Next Meeting
8/18/25, Nathan Cox residence, 2011 Marydale Drive, Dallas, Tx, 6:30 pm

Meeting minutes taken by Mary Calvo